

WILD about PLAY

After School & Holiday Club

Based at the Ridgewood Centre, Yate



"Welcome to Wild About Play. We look forward to providing a professional service where your child can relax and play!"



Wild About Play

Ridgewood Community Centre,
244 Station Road,
Yate,
BS37 4AF

Who We Are

About Us

Wild About Play is a new After School and Holiday Club based at the Ridgewood Community Centre, Yate.

Play is our passion! Our aim is to offer an excellent standard of care by providing a professional, reliable and caring service.

The Club is owned and managed by Mrs Sian Pumford. Sian has three children ages 5, 7 and 10 who attend Club. She lives with her family in Yate. Sian has worked with children of all ages for over fifteen years. She has experience of supporting children with additional needs such as ADHD, Down's Syndrome, Dyslexia and Global Delay.

Her career to date has involved working in schools, nurseries and as a registered childminder. For the last eight years she has worked as a Play Manager employing and training a large staff team. This experience leaves Sian well-placed for running a successful Club.

Early Years Foundation Stage (EYFS) Children

Having trained and worked as an Early Years practitioner, Sian has an excellent knowledge of how to settle, support and engage young children.

Our youngest children are supported by staff who compliment the Early Years Foundation Stage framework. Each child has their own keyworker and a Play Diary which is used to tell us all about a child, their individual preferences and levels of development.

With this information staff can plan for their next steps of development such as language support, zipping up their coat, using scissors and sharing.

What do we provide?

- A high level of care for children aged 4-11 years attending primary education.
- Regular snacks such as fruit, toast and pancakes along with unlimited drinks during both after school and holiday care sessions.



- Three play areas plus a lovely enclosed garden area with running water, climbing apparatus and space to play as well as visits to the local area such as play parks, and library.



- A variety of planned activities as well as play space and resources for child-led activities such as den making and role-play.
- A fully vetted and professional staff team who are dedicated to providing an excellent level of care.

Our Policies and Procedures

What You Need To Know

Children with Additional Needs - We are committed to the inclusion of all children at Club.

Our Policies and Procedures

What You Need To Know

Accidents - Any accidents or injuries occurring both **outside of our care and during your child's**



time with us will be logged and signed by the relevant parties. A qualified Paediatric First Aider will be onsite at all times.

Administering Medicines - Only recently prescribed medicine (recommended for the child by a doctor, dentist, nurse or pharmacist) may be administered by staff **with prior consent** and in some cases training by a healthcare professional may be needed before a child needing medical care can start with us. An **Administering Medicines form will be needed for parents/carers to complete and sign** in all cases.



Admissions and Attendance -

A completed membership and booking form will be needed along with the annual membership fee of £10 per child before a child starts with us.

Parents and carers will need to sign their child in/out of the Club for each session attending. You must **inform us** if your child will **not be attending Club on a booked session.** Sick children will **not be able to attend Club and may not return until after 48 hours after the last bout of sickness and/or diarrhoea.**

Behaviour - Staff will recognise and praise good behaviours. Staff and volunteers are also **trained to deal with challenging behaviours** using preventative and behaviour management techniques.



Enclosed garden area

Incidents will be logged by staff and parents/carers will be asked to sign a record form. **Serious incidents may lead to exclusion.**

Individual Behaviour Plans are available for children needing support however, **child exclusions may apply**, and during which time normal payment of fees will continue, in the case of serious incidents breaching our shared Ground Rules.

Complaints - Please speak to the **Play Leader in charge** if you have any concerns, If a situation cannot be resolved please **report it to the Manager straight away.** After working in partnership, if you feel the issue has not been resolved, then parents/carers can make a complaint to Ofsted. Contact information for Ofsted is displayed outside the main entrance door.

Child Protection/Safeguarding Children - Staff members and volunteers are trained to identify the **possible signs and symptoms of abuse and neglect** at the earliest opportunity. Staff **will log and report any concerns to the Manager** who will in turn decide whether to report concerns to the 'First Point team' at the Department of Children and Young People, South Gloucestershire Council.

Our **Health Care, Intimate Care and Individual Play Plans** support all children to reach their full potential alongside other children. Whenever possible, children with medical or additional needs and/or physical disabilities will have **access** to the same facilities, activities and play opportunities as their peers. If the training, one-to-one care or administering of medical care **incurs costs** for the Club then the Manager reserves the right to ask for the **costs to be covered by the child's parents/carers.** In some cases, the needs of the child may not be able to be realistically met (for example, there are stairs leading to up the Club and no working lift currently exists).



Equal Opportunities - We are

committed to taking positive and proactive steps to ensure that we provide a safe and caring environment, free from discrimination. We endeavor to challenge and eliminate both direct and indirect discrimination.

Working in Partnership with Parents and Carers -

We will do our very best to consult you, on a regular basis, about the care we provide. We expect both children and parents as members, to follow our Club terms and conditions including our Policies and Procedures.

Our full policies and procedures are available to parents/carers by email and paper copies are held at the Club.



Play and Risk Taking - The prime focus and essence of playwork is to **support and facilitate play**. Children will be involved in planning activities so that the programme reflects their opinions. Children often crave risk when playing; they want challenge and excitement in their play. They need to **experience challenging play opportunities** in order to develop in their daily lives more effectively.



Our Playworkers **encourage and facilitate risk taking** by reflecting on whether they have a genuine reason to stop risky play, or if they are simply intervening out of habit or due to personal limitations. In addition to this we also value the need to **rest** and understand that children are **not required to be occupied at all times**.

Frequently Asked Questions

Answers to our FAQ's:

Is Wild About Play Ofsted registered?

Yes, our Ofsted registration number is **RP537586**.

How do I book?

You can download a booking form from our website or phone, text or email us to book but please be aware that all bookings will be invoiced for.

When must I book by?

By the booking deadline for Holiday Club however bookings can be taken at any time as long as we have space. Your booking will be acknowledged by the Manager and confirmed by an emailed invoice. Fees still apply in the case of amendments and cancellations.

When must I pay my fees by?

Immediately for any last minute bookings and in advance for all other care. Invoices will be sent out two weeks to a month in advance where possible and with a payment due by date. Regular term time care such as an allocated place should be paid for on a monthly basis and always in advance.

Which methods of payment do you accept?

Cash (exact amount due), cheque (made payable to 'Wild About Play') and **childcare vouchers** (please email us for more information). If you would like to pay by bank transfer then our bank details can be found at the bottom of your invoice.

Can I visit the Club with my child?

Yes of course, we would love to show you around. Please contact us to arrange a convenient day and time.

What must I provide my child with for Club sessions?

For all sessions:

- Any relevant medical items (such as epi-pen or asthma inhaler)
- A change of clothes
- Weather proof clothing and suitable footwear
- Sun-cream and hat if hot weather is forecast



In addition for Holiday Club sessions:

- A healthy packed lunch box with an ice pack inside



Homework Help Wall, Main Room

Our Services and Fees

<u>Session</u>	<u>Fee</u>	<u>Average Hourly Rate</u>
Broadway After School Club (Collecting from Broadway at 3:05pm & play 'til 6pm)	£7.70	£2.64
Ridge After School Club (Collecting from the Ridge at 3:15pm & play 'til 6pm)	£7.70	£2.80
St Mary's School (Collecting from school at 3:05pm, travelling by bus & play 'til 6pm)	£8.90	£2.96
Rangeworthy School (Collecting from school at 3:15pm, travelling by bus & play until 6pm)	£8.90	£3.24
Holiday Club Full Day (8am-6pm)	£21.00	£2.10
Holiday Club Half Day (8am-1pm or 1pm-6pm)	£13.50	£2.70
For alternative Holiday Club arrangements please speak with the Manager		

Play Areas



Art Area -

We have a fab arts and crafts area for lots of messy place such as baked beans and jelly play, papier-mache and painting.



Sun Room -

An ideal place for our older children to hang out and have a game of pool, air hockey, bowling or table tennis.

Play Areas



Main Room -

Our main room has plenty on offer from role play and dressing up, Lego, train track, board games, a book corner and games.



Quiet Room -

An area for quieter activities, such as tower building, resting on the sofa or for den building.



Play Areas



Garden Area -

We have an enclosed garden for bikes, scooters, sports and climbing. It also has a large sandpit and running water.



Toilets and Kitchen -

We have two children's toilets and another for older children and a small kitchen for preparing snack foods and for cookery.

If you have any further questions please feel free to ask!

Contact Us

Phone: Mrs Sian Pumford 07531 344 549

Email: wapridgewood@yahoo.co.uk

Website: www.wildaboutplayridgewood.co.uk

